

**COMMISSION ON TEACHER CREDENTIALING**

1900 Capitol Avenue  
Sacramento, California 95814-4213  
(916) 445-0184



OFFICE OF THE EXECUTIVE DIRECTOR

July 20, 2001

Carolyn Denham, President  
Pacific Oaks College  
5 Westmoreland Place  
Pasadena, CA 91103

Dear President Denham:

I am writing to inform you that on June 29, 2001, the Committee on Accreditation, on behalf of the California Commission on Teacher Credentialing, took the following accreditation action:

1. The decision for Pacific Oaks College is **ACCREDITATION WITH SUBSTANTIVE STIPULATIONS**

Following are the stipulations:

- That the institution provide evidence of leadership which acts as an advocate for credential programs within the college, education profession, and the community.
- That the institution provide evidence that each credential program within the college receives an equitable allocation of resources in relation to the student population it is required to serve. The resources must enable each program to effectively operate in terms of coordination, recruitment, advisement, program development and instruction.
- That the institution provide evidence of substantive process (including an action plan and timeline) toward implementation of the necessary infrastructure and the purchase of hardware and software to provide appropriate faculty and student access to electronics sources of data.
- That the institution provide evidence of a comprehensive system of selection, training, and evaluation of the field supervisors/cooperating teachers who supervise in all credential areas. The training should include information about the credential

program for which supervision is given, such as program philosophy and design, and how the courses in the program relate to field work.

- That the institution provide evidence that all CLAD/BCLAD content specifications be included in the curriculum of the program. These content areas are:
  - Language Structure and First- and Second – Language Development
  - Methodology of Bilingual, English language Development, and Content Instruction
  - Culture and Cultural Diversity
  - Methodology for Primary Language Instruction
  - The Culture of Emphasis

Special attention should be given to Methodology for Primary Language Instruction and the Culture of Emphasis (Spanish Culture) or the BCLAD portion of the program should be withdrawn from the program.

- That the institution either redesign the Education Specialist Credential Programs to include a core of special education classes that adequately addresses the standards found in the Commission on Teacher Credentialing *Standards of Quality and Effectiveness for Education Specialist Credential Programs (including Internship Options) and Clinical Rehabilitative Programs*, or withdraw the programs.

On the basis of this decision, Pacific Oaks College is authorized to recommend candidates for the following credentials:

- Multiple Subject Credential
    - Multiple Subject Internship
    - CLAD/BCLAD (Spanish) Emphasis
  - Education Specialist Credential Level I
    - Mild/Moderate Disabilities
    - Moderate/Severe Disabilities
    - Early Childhood Special Education
2. Pacific Oaks College is required to provide written evidence to Commission staff and the accreditation team regarding actions taken to respond to all of the stipulations noted above within one year of the date of this action, to be verified by a team re-visit.
3. In addition:
- The institution's response to the preconditions is accepted.
  - Pacific Oaks College is not permitted to propose new credential programs for accreditation by the Committee on Accreditation until the stipulations are removed.

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- Pacific Oaks College is required to notify the students in the Education Specialist Programs and the BCLAD emphasis program of the accreditation status of the institution.
- The institution is required to provide a written progress report to the Committee on Accreditation by December 31, 2001, describing steps taken to remove stipulations.
- Pacific Oaks College will not be placed on the schedule of accreditation visits until after the Committee on Accreditation acts upon the results of the re-visit.

Should you or your staff have any questions relating to this action, you may address them to Dr. Lawrence W. Birch, Administrator of Accreditation, at (916) 327-2967.

The Commission and its staff are grateful to Pacific Oaks College for its commitment to the preparation of professional educators.

Sincerely,



Sam W. Swofford, Ed.D.  
Executive Director

cc: Deborah Owens, Dean  
Academic Services

LB/ta